

Brenda K. Bishop
New Mexico State University
QUAY COUNTY COOPERATIVE EXTENSION SERVICE
PO Drawer B Tucumcari New Mexico
(575) 461-0562
Email: brbishop@nmsu.edu

OBJECTIVE

To impact the lives of NM residents, especially of those in Quay County, by providing them with timely research based information in the areas Family and Consumer Sciences and Leadership.
Also to work with community members to build systems that empower families.

EDUCATION

New Mexico State University, Las Cruces, NM
Master of Science, May 1989 Home Economics General

New Mexico State University, Las Cruces, NM
Bachelor of Science, May 1985 Home Economics Education

PROFESSIONAL EXPERIENCE

New Mexico State University, Tucumcari, NM
Quay County Cooperative Extension Service
Extension Family Consumer Science Agent, 1987-Present,
County Program Director 2000 – present

- Develop and teach programs on a variety of topics related to home and family. Many teaching formats are used, including classroom and workshop settings, hands-on demonstrations, newspaper, newsletters, radio, blogs and other forms of social media.
- Coordinate County 4-H program and provide maintenance support for leaders, local clubs and county program.
- Utilize a variety of teaching strategies to help 4-Hers in a learn by doing environment to learn new skills and provide them with leadership building activities.
- Serve as advisor to Extension Association Clubs (adult volunteers) at the local, district and state level. Provide them with educational programs and leadership building opportunities.
- Collaborate with a variety of organizations and committees to research needs and provide programs to meet gaps in services. Assist with grant writing and administration.
- As County Program Director responsible for three staff members that work in the traditional extension program. Duties include communication with stake holders, overseeing budget and spending, seeking additional funding, reporting to funders, evaluation, and insuring the office complies with all Federal and State requirements.
- Grant Writer and Coordinator – 1990 to present. Recent grants for 4-H Shooting Sports and Health and Fitness Programming. Funding in the form of grants to the Extension Service or 4-H program is over one million dollars. Assisted with grants by other groups for funding programs in Quay County bringing in over eleven million dollars.
- Event Planner and organizer for a variety of activities with the assistance of different volunteer groups.
- County Manager Quay County Expanded Food and Nutrition Education Program with a staff of

three from 1992 – 2013. Responsible for hiring, supporting, and evaluating staff.

- Administered an After School Program with a staff of four from 1991 - 2011
- Administered a Community Recreation Center with a staff of two from 1992 – 1994
- Coordinator of Child Care Provider training in Quay County from 1991 – 2012. Provided a minimum of 12 hours of training per year.

Dona Ana Savings and Loan, Las Cruces, NM

Bank Teller, 1986-1987

Job responsibilities: Handling Deposits and Disbursements, Customer Service and Balancing Accounts

Hagerman Municipal Schools, Hagerman, NM

Teacher, Home Economics and Civics, 1985-1986

Job responsibilities: teaching grades 7 –12, coach for cheerleaders, advisor for mock trial, advisor for 8th grade class, and advisor for FHA/HERO.

LICENSURES AND CERTIFICATIONS

ServSafe Instructor, National Restaurant Association – February 2017

Food Protection Manager Certification, National Restaurant Association – January 2017

Gold National Career Readiness Certificate, State of New Mexico. December 2015

Master Food Preserver, New Mexico Cooperative Extension Service – May 2016

BABES Certified Presenter (Beginning Alcohol and Addictions Basic Education Studies) - 1995

PROFESSIONAL MEMBERSHIPS

Extension Association of New Mexico - 2000 - Present

National Association of Epsilon Sigma Phi - 1997 - Present

New Mexico Association of Epsilon Sigma Phi - 1997 - Present

National Extension Association of Family and Consumer Sciences - 1987 - Present

New Mexico Association of Extension 4-H Agents -1987 - Present

New Mexico Extension Association of Family Consumer Sciences - 1987 - Present

National Association of Extension 4-H Agents - 1987 – 1998

American Home Economics Association, 1985-1991, Certified Home Economist, 1986

New Mexico Home Economics Association, 1985-1991

HONORS

- National Rifle Association - Friends of NRA Volunteer Award - 2013
- USDA and NMSU - 25 Year Award - 2013
- Epsilon Sigma Phi Chapter - 25 Years of Service Award - 2013
- New Mexico State University – Outstanding 4-H Agent – 2012
- National Extension Association of Family and Consumer Sciences - Program Excellence Through Research Award, First Place Western Region Winner - 2011
- National Extension Association of Family and Consumer Sciences - Community Partnership Award, Western Region Winner - 2010

- New Mexico Association of Extension 4-H Agents - Communicator Award Promotional Package State Award - 2010
- USDA and NMSU Cooperative Extension Service - twenty year service award - 2008
- National Association of Family and Consumer Sciences - Continued Excellence Award - 2006
- New Mexico Association of Extension 4-H Agents – Team Communicator Award - 2005
- Eastern Plains Headstart Program – HeadStart Volunteer Award – 2005
- National Extension Association of Family and Consumer Sciences – National Winner, Florence Hall Award – 2004
- National Extension Association of Family and Consumer Sciences – Western Region Finalist, Florence Hall Award – 2004
- National Extension Association of Family and Consumer Sciences – Distinguished Service Award - 2003
- National Extension Association of Family and Consumer Sciences – Second Western Regional Educational Technology Award Winner - 2003
- National Extension Association of Family and Consumer Sciences - Third Western Regional Educational Publication Award Winner - 2003
- National Extension Association of Family and Consumer Sciences - Western Regional Florence Hall Award Finalist - 2003
- USDA and NMSU Cooperative Extension Service - fifteen year service award - 2003
- National Extension Association of Family and Consumer Sciences - Second Western Regional Educational Publication Award Winner - 2002
- National Extension Association of Family and Consumer Sciences - Third Western Regional Educational Technology Award Winner - 2002
- National Extension Association of Family and Consumer Sciences - Florence Hall Award Winner - 2002
- New Mexico Extension Association of Family and Consumer Sciences - State Educational Publication Award Winner - 2002
- New Mexico Extension Association of Family and Consumer Sciences - State Educational Technology Award Winner - 2002
- New Mexico Extension Association of Family and Consumer Sciences - State Childcare Training Award Winner - 2002
- New Mexico Association of Extension 4-H Agents - Distinguish Service Award - 1997
- New Mexico Extension Association of Family and Consumer Sciences – State Marketing Package Award Winner - 2000
- New Mexico Extension Association of Family and Consumer Sciences - State Marketing Package Award Winner – 1999
- USDA and NMSU Cooperative Extension Service, ten year service award - 1998
- National Extension Association of Family and Consumer Sciences – Western Regional Newsletter Award Winner - 1997
- New Mexico Extension Association of Family and Consumer Sciences - State Newsletter Award Winner - 1997
- New Mexico Extension Association of Family and Consumer Sciences - State Florence Hall Award Winner - 1997
- New Mexico Extension Association of 4-H Agents - State winner for a Communicator Award - Periodical Publication - 1997
- USDA and NMSU Cooperative Extension Service - five year service award - 1993

- National Extension Association of Family and Consumer Sciences - 1989 – New Professionals' Award - 1989

CURRENT SERVICE ACTIVITIES

- Extension Association of New Mexico, Co-advisor - 2015 - Present
- NMSU College of ACES Promotion and Tenure Committee, Member - 2009 - Present
- CES County Faculty P & T Committee, Member - 2007 - Present
- National Family Consumer Science Classic, Denver, CO, Team Member and Scribe -2008 - Present
- National Consumer Decision Making Contest Committee, Denver, CO, Contest Superintendent - 2001 - Present
- Stronger Economies Together, Region Committee Member and Facilitation Team, East Central New Mexico Region, NM - 2016 - Present
- Quay County Hazard Mitigation Community Plan Committee Member, Tucumcari, NM. - 2016 - Present
- Friends of the NRA Banquet Committee, Tucumcari, NM, Key Committee Member and Treasurer (5 years) - 2016 - Present
- Early Childhood Coalition Committee Member and Meeting Facilitator, Tucumcari, NM. - 2013 – Present
- Children are Born Healthy Subcommittee of Early Childhood Coalition, Chairman, Tucumcari NM – 2016 – present
- Wednesday Morning Working Group Member, Tucumcari, NM - 2011 - Present
- Diabetes and Wellness Network (DAWN) Committee Member, Tucumcari, NM - 2011 - Present
- Quay County Nutrition and Fitness Committee, Chairman Tucumcari, NM. - 2003 - Present
- Quay County Health Council, Tucumcari, NM currently Treasurer, previously Vice President and Secretary - 1994 - Present
- Quay County Fair Board, Ex-Officio Member, Secretary and Home Arts Superintendent Tucumcari, NM. - 1987 - Present
- Quay County Rodeo and Horse Show Board, Ex-Officio Member and Event Coordinator Tucumcari, NM. 1987 - Present
- Pure Energy Expo Host Committee, Marketing Chair Tucumcari, NM. - 2014
- Home Visit Initiative Committee, Member, Tucumcari, NM. - 2012 - 2013
- Wellness Fair Planning Committee, Co-Chair, Tucumcari, NM. – 2006, 2008, 2010, 2012, 2016-2017